



## Coaching Intern - Job Description

### Overview:

We are a youth development organization that enables kids to build the strength of character that empowers them through a lifetime of new challenges. By seamlessly integrating the game of golf with a life skills curriculum, we create active learning experiences that build inner strength, self-confidence, and resilience that kids can carry to everything they do.

### Job Description:

First Tee - GCNKY is offering paid internships as an opportunity to help ready participants for future employment and allow them to develop and reinforce First Tee life skills and key commitments. The working experience will allow coaching interns to develop workplace skills such as leadership, public speaking, planning/organization and establish connections with chapter head coaches, volunteers, parents, board members and students that may help them build a "go to team."

First Tee Greater Cincinnati & Northern Kentucky embraces principles of Inclusion, Diversity, Inclusion and Access (IDEA) in our programs and organizational culture. We seek professionals for our organization that have a commitment and ability to collaborate across the individual developmental differences of our participants, as well as with our families and volunteers who come from a wide diversity of cultures, communities and socioeconomic backgrounds.

### Eligibility:

To apply, students must be an active First Tee participant and have participated in classes for 3 years. Students must also have a clear understanding of First Tee mission and key commitments, and an ability to communicate comfortably and work with chapter staff, coaches, teaching pros and volunteers.

### Reporting:

Selected coaching interns will report to the Program Director and be supervised by the head coach of their assigned class or onsite staff.

### Responsibilities:

Coaching interns will assist First Tee - GCNKY Program Staff as directed with all aspects of their assigned class(es) at his/her assigned location. Specific duties will include but may not be limited to the following:

- Understand set-up and lesson plans in advance of each class through communication with the assigned head coach

- Help as directed with set-up and take-down for all life skills and golf activities
- Provide reliable and responsible on-course coaching and guidance
- Help monitor equipment for quality and proper sizing
- Assist in maintenance and organization of all storage areas
- Help with other duties as assigned

**Expectations:** Coaching interns will be expected to...

- Report to work on time and/or give advance notice of a change in schedule.
- Review lesson plans ahead of time, when provided by Head Coach
- Be prepared to set up stations upon arrival and clean up stations at the end of class
- Model First Tee Core Lessons and Commitment to Being a Game Changer.
- Be willing to engage and develop positive relationships with staff, head coaches, volunteer coaches and students.
- Understand the necessity of safety in class activities.
- Complete the Assistant Coach and Junior Coach training online

**Available Positions:**

Intern positions are available each summer at our Reeves GC location. Additional opportunities may be available at other locations. Intern schedules are designed to allow First Tee teens to participate in their First Tee class and allow for tournament play or school functions in the summer. Scheduled hours will revolve around classes for ages 7-9 and 10-11 class times. Exact schedules will be discussed during the hiring process.

**Compensation:**

Coaching interns will be paid as seasonal hourly employees and will be required to complete IRS Form I-9 and minor work permit prior to start date. Compensation will be discussed during the hiring process.

**Application:**

To apply for the internship, please complete the application at the following link:

<https://firstteegcnky.org/hsinternship/>

First Tee Greater Cincinnati and Northern Kentucky is an equal opportunity employer. We encourage candidates of all backgrounds to apply.

Questions regarding the internship or interview process should be directed to Ben Walker | [ben@firstteegcnky.org](mailto:ben@firstteegcnky.org) | (513) 988-7226 ext. 5